

# **City of Caro INTERPRETATION**

## **Procedural Manual**

### ***WHAT IS AN INTERPRETATION?***

The Zoning Board of Appeals (ZBA) is permitted to make interpretations of zoning ordinances language when there are questions regarding the intent and meaning of the text. The ZBA is also permitted to interpret the district boundaries of the zoning district map.

### ***WHAT ARE THE STANDARDS OF INTERPRETATION?***

The following standards should be considered by the ZBA when interpreting the Zoning Ordinance text and map:

1. When determining if a particular use is included in the definition of a type or group of uses permitted in a district, it shall not interpret a use specifically listed in one district as being inferred as permitted in another district.
2. In interpreting the boundaries of zoning district boundaries, the ZBA shall assume, unless there is information indicating otherwise, that zoning district boundaries follow lot lines, the centerline of creeks, streets, or alleys, railroad right-of-ways, section lines one-quarter or one-eighth section lines, or corporate boundary lines as they existed when the zoning boundary line was established.

It must be stressed that the ZBA does not have the power or authority to alter or change the Zoning Ordinance text or map. That authority is reserved solely for the City Council (see Rezoning and Text Amendments).

**City of Caro**  
**INTERPRETATION**

Date \_\_\_\_\_  
Application No. \_\_\_\_\_  
Review Fee \_\_\_\_\_

Applicant's name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_

Existing Zoning \_\_\_\_\_ Size (in acres) \_\_\_\_\_

Legal owner \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

If applicant is not the owner, state basis for representation (i.e., attorney, representative, etc.)

\_\_\_\_\_

Brief statement of decision, order, requirement or determination to be interpreted.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print type name below signature

\_\_\_\_\_  
Signature of Legal owner (if not applicant)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print type name below signature

**City of Caro  
INTERPRETATION**

**FOR OFFICE USE ONLY – NOT TO BE COMPLETED BY APPLICANT**

\_\_\_\_\_  
Zoning Administrator's Verification of application completeness

\_\_\_\_\_  
Date

Date Notice Posted \_\_\_\_\_

Date Notice Mailed \_\_\_\_\_

Attach copy of published notice

Attach list of property owners sent notice

Date of ZBA meeting \_\_\_\_\_

Date of final decision \_\_\_\_\_

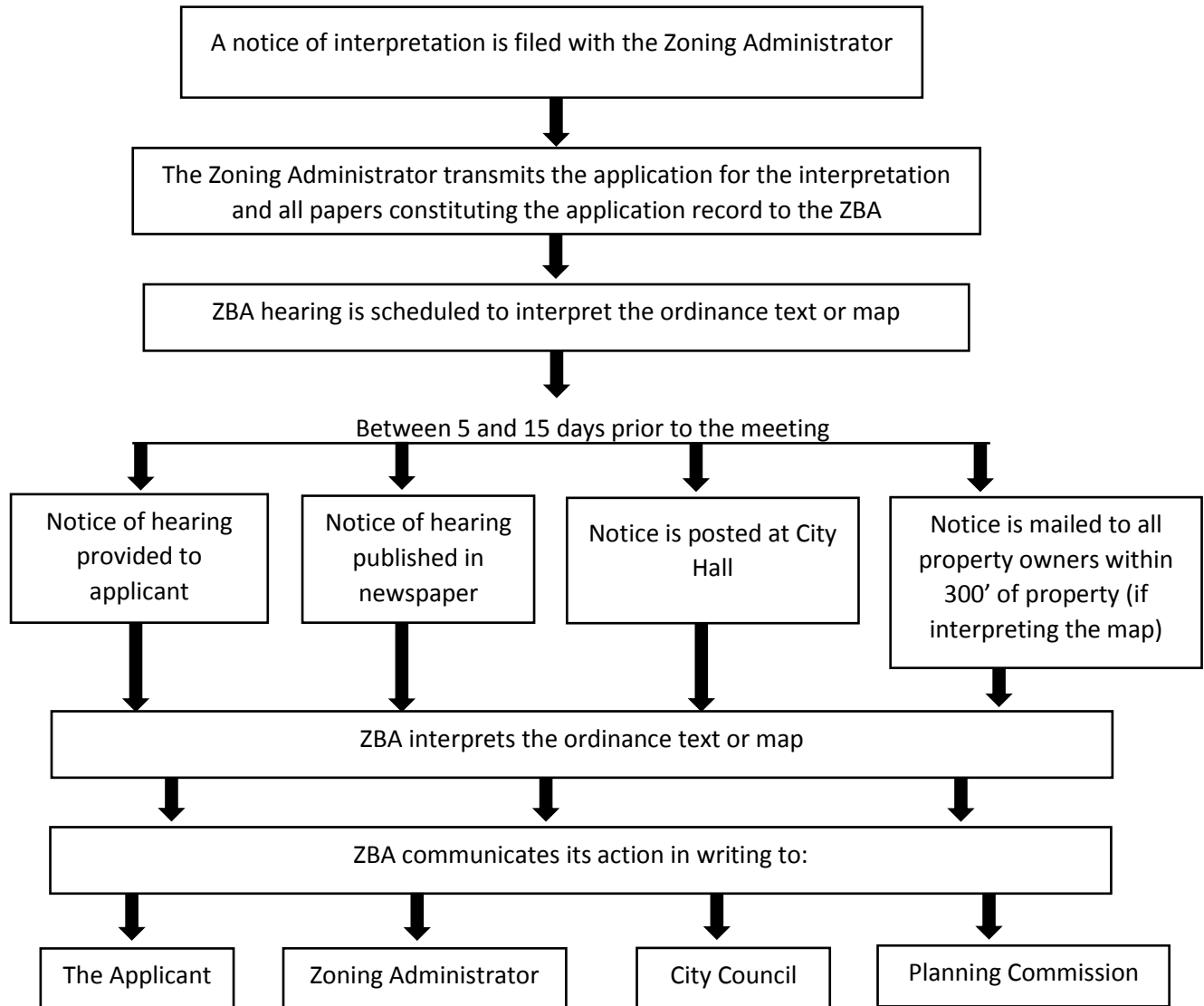
Date final decision was mailed to applicant \_\_\_\_\_

Attach copies of all ZBA meetings at which this interpretation was an agenda item.

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# City of Caro INTERPRETATION

## INTERPRETATION PROCESS



***Note: The decision of the ZBA is final and is only appealable to Circuit Court***